



To,  
The Hongkong and Shanghai Banking Corporation Limited,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

From,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10 September 2018

Re: \_\_\_\_\_ Product, bearing Loan account No.: \_\_\_\_\_

I/We have availed the captioned loan on floating Rate of Interest (ROI) that is being linked to the Bank's/HSBC's Retail Lending Rate (RLR).

I/We wish to switch my/our aforementioned loan to the Bank's Marginal Cost of Funds based Lending Rate (MCLR). I/We also understand, based on my/our request once my/our aforementioned loan is linked to the Bank's Marginal Cost of Funds based Lending Rate (MCLR) in the near future I/we cannot request it to be linked back to Retail Lending Rate.

I/We understand that the following terms and conditions will apply for the above request:

1. Post changing to MCLR the effective rate of interest will be the rate currently applicable on my loan. The difference between the Bank's 3-month published MCLR as on the date of interest rate conversion and my/our currently effective rate of interest will be the spread/margin applicable over and above the 3-month MCLR going forward.
2. The floating rate of interest on my/our loan converted from RLR to MCLR by the Bank will be reset at an interval of 3-month from the month of interest rate conversion. It will be reset against the 3-month MCLR published by the Bank in the month of reset, by the 7th calendar day of the month.
3. A revision in the applicable rate of interest will lead to a revision in the Equated Monthly Instalment (EMI) or the loan tenure at the Bank's discretion. The revised loan interest rate will be notified to me/us by SMS, or e-mail or letter as per the Bank's prevailing policy; however SMS will be the preferred mode. Though the current benchmark rate applicable to my/our loan is the 3-month MCLR, the Bank reserves the right to change the benchmark rate to a different maturity MCLR, with due notice to me/us. The applicable rate of interest rate on my/our loan is the 3-month MCLR plus the margin (spread). The margin charged to me/us will not be increased throughout the tenure of the loan, except on account of deterioration in my/our credit risk profile.

I/We am/are aware and accept that save and except the aforesaid changes all other terms and conditions incorporated in the loan agreement and other documents executed by me/us for availing the aforesaid loan shall continue to remain valid, subsisting and binding upon me/us. I/We hereby also undertake and accept all the terms and conditions associated with this change requested by me/us.

Yours truly,

Signature and name of the Applicant and Co-applicant's